



Township of Zorra

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admin@zorra.ca

Routine Disclosure Declaration

Applicant's Declaration

By submitting a Routine Disclosure Application, the requestor affirms that the facts set forth in the application and the supporting documents are true and complete. The applicant declares to adhere to the Copyright Act, acknowledging that copyrighted records must not be reproduced for profit, nor submitted as plans for construction nor presented as original work. The requestor acknowledges that a survey requested may not be a current survey and that is the requesters' responsibility to confirm with the Registry Office for the most current one. The requestor also acknowledges that some documents may be produced by a third party and may not be verified by Zorra Township.

Name: _____

Signature: _____

Date: _____

Notice of Collection

The personal information on this form is collected under the authority of the *Municipal Freedom of Information and Protection of Privacy Act*, R.S.O. 1990, c. M.56, and the *Municipal Act 2001*, S.O. 2001, c. 25. The information will be used for the purposes of responding to your request. Questions about this collection should be directed to the Clerk/Director of Corporate Services at clerk@zorra.ca

For Office Use Only

Identification Verification

- Ownership information verified before access granted to records
- Signature of Permission attached (if applicable)

Date Request Received:

Received by:

Total Fee Charged:

Payment Method:

Date Completed:

Date Picked Up:

GL:

Records Released: